

## Print an oversized document

You can print a large format document, such as a poster or banner, by splitting the page across multiple sheets of paper (called “tiling”). The tiling option calculates how many sheets of paper are needed. You can adjust the size of the original to best fit the paper and specify how much each “tile” overlaps. You can then piece together the tiles.?

You can also scale up a standard-sized document and print it on multiple pages.

- 1 Choose **File > Print**.
- 2 Click **Poster**.
- 3 (Optional) Set any of these options, referring to the Preview image to check the output results:

**Tile Scale** Adjusts the scaling. The scaling affects how the sections of the PDF page map to the physical sheet of paper. (Click in the Overlap field to force the preview to redraw with the new scale value.)

**Overlap** Specifies the minimum amount of duplicated information you want printed on each tile for ease in assembly. The Overlap option uses the unit of measure specified for the document. The value should be greater than the minimum nonprinting margins for the printer. You can specify up to half the size of the shortest side of the document page to overlap. For example, tiles for a page that measures 11-by-17 inches (279.4mm-by-431.8mm) can overlap up to 5.5 inches (139.7mm).

**Labels** Includes the PDF name, date of printing, and tile coordinate on every sheet. For example, Page 1 (1,1) means row 1, column 1 of the first page. Tile coordinates are used for reassembling the tiles.

**Cut Marks** Prints marks on each corner of a tiled page for ease of assembly. Use this option in conjunction with the Overlap option. When you specify an overlapping edge and then superimpose those edges, you can use the cut marks to line up the tiles.

**Tile Only Large Pages** Tiles only oversized pages and prints standard pages as is.

## Scale a document for printing

Acrobat can automatically scale a PDF to fit the paper, or you can resize pages by setting a specific percentage.

- 1 Choose **File > Print**.
- 2 Click **Size**, and choose one of the following options:

**Fit** Scales small pages up and large pages down to fit the paper.

**Shrink Oversize Pages** Resizes only large pages to fit the paper, and prints small pages as they are.

**Custom scale** Resizes pages by the percentage you specify.

*Note: If you don't see a Page Scaling options, click the arrow next to the Printer menu to expose more controls in the Print dialog box.*